



# Francisco Javier González de Lara Herrero

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Phone: +351969191784

E-mail: [gonzalezdelarafran@gmail.com](mailto:gonzalezdelarafran@gmail.com)

Address: Lisbon, Portugal

## WORK EXPERIENCE

2023 working now	I am working now in Amalfi-trading, Sales executive for SPAIN and Portugal List of clients, telephone consultations and visits to clients.
2018— 2023	I worked in a quality assessment team, Addressing the complaints and claims of the HP company. (Lisbon)
2014 – 2018	in a Hewlett-Packard project as technical support. Performing functions such call to customers, back calls. (Lisbon)
2012 – 2014	Manager of rural and urban Fincaterra Terraminium and within the company Protection Report SL (Granada), performing functions such as commercial, administrative, secretary and computer.
2011	Document management, care and handling of administrative databases in HR Consulting and Investment made in Bucharest (Romania).
2009 – 2011	Faziapteka maintenance. Review and approval of documents. Marketing and customer acquisition. (Granada)
2006 – 2009	Contributing editor <a href="http://www.granadaenjuego.com">www.granadaenjuego.com</a> in sector of sports.
2004 – 2005	Public attention, supervision and accounting Hergal SA, (Granada).
2000 – 2004	Computer Technician in Suinsa (Computer Company) performing functions such as customer service, computer assembling, installing operating systems and storage. (Granada)

## EDUCATION

**Bachelor degree of Labour Sciences** at the University of Granada (2004).  
**Bachelor degree of Labour Relations** at the University of Granada (2002).  
Technical specialist in computer **IT**(Computer Programming: COBOL, Assembler, Pascal ...)(FP2, 2000) in Zaidin-Vergeles, Granada.  
**Administrative** Assistant (Secretariat Administration) (FP1, 1998) in Alhamar, Granada.

## ADDITIONAL TRAINING

- Course "English in trade" given by Granaforma SL (100 Hours) (2011).
- Language Course on Technical, Socio-cultural immersion, and applications offered for the European Association Maimonides. (2011).
- Trainer of Trainers (Formador de formadores) Course held in Granaforma SL. (2011) (for teach in academies).
- Employment Contracts course with professional certificate given for Granaforma SL (2011).
- Course taught for the foreign sector Econolandia. (2010).
- Course on Interest Rates and Change for Econolandia. (2009).
- Course "economic outlook Ibex 35 and the electronic market" given for RENTA 4. (2008).

- Master: Commercial management of financial institutions conducted by the Chamber of Commerce of Granada (530 Hours), 2007.
- Course "English customer service" given for the European Institute of Modern Languages. (350 hours), 2006.
- "III and IV Conference of Labour Law and Social Security", organized by the Andalusian Industrial Relations Council (CARL) and the Grenadine Confederation of Entrepreneurs (CEA), 2006.
- Social skills workshop, taught by the Vice President of the University of Granada, 2006.
- ECommerce Workshop, taught by the Vice President of the University of Granada, 2006.
- Conference on "Prevention of Occupational Hazards and new forms of organization of the company." Organized for Carl, in 2005.

#### **OTHER INFORMATION**

- Operating System: Windows and Linux.
- Languages Spanish, Portuguese and English
- Driving license